

Leaf Litter Magazine Submission Guidelines

Avoid or minimize revision by adhering to the following guidelines.

Writing Style

Our audience is a varied one, including everyone from scientific professionals to the average private hobbyist. Our content reflects the readership and contains articles of a similarly varied nature (editorials, travelogues, natural history and species accounts, captive husbandry practices, etc.). Given the broad spectrum of voices presented, we do not feel it necessary to homogenize all articles into a single voice. Each submission is read and revised in light of its specific tone and intent.

Avoid Jargon

Do not use abbreviated titles or hobby slang, such as "pums" instead of pumilio, "Epi's" instead of Epipedobates spp., etc.

Abbreviations and Acronyms

The use of an acronym is acceptable when referring to an organization or entity. Define all acronyms or abbreviations at first use, e.g., Tree Walkers International (TWI), International Union for Conservation of Nature (IUCN), Henry Doorly Zoo (HDZ).

Abbreviations and acronyms commonly used in e-mail and web forum settings are not acceptable (FF instead of fruit fly, etc.).

Organization

Title

All pieces must include a title upon submission. The title must be placed at the top and clearly separated from the body of text and can be either centered or aligned on the left margin.

Text

All text should be typed using either Times New Roman or Arial fonts, size 10 or 12, and single-spaced. Submissions must be created using Microsoft Word or an application that can be easily identified and read using Microsoft Windows.

Works Cited

All works cited should be included and listed at the end of the body of text.

Common and Scientific Names

At first mention in the text use common name followed by scientific name (genus and species) in parentheses; green and black poison frog (*Dendrobates auratus*).

References

In-text citations

In most cases, enclose citations in text in parentheses.

"Human-modified habitats that look suitable but provide poor reproductive rewards are called ecological traps (Gates & Gysel 1978)."

Use an ampersand (&) between author surnames (Gates & Gysel 1978) when the citation is parenthetical. When a citation is not parenthetical use *and*, e.g. "Our results agree with predictions made by Wolf and Rhymer (2001)."

For citations with more than two authors use et al. (Hatchwell et al. 1996). Do not italicize et al.

List parenthetical citations chronologically and separate entries with a semicolon (Zorenstein et al. 1991; Waddell & Fretwell 2001).

Multiple papers by the same author: (Cox et al. 1991, 1992; Chapman 2001, 2002)

Literature Cited section

Spell out all journal titles in full. Titles are not italicized.

Sample citations

Institutions as authors: Spell out name of the institution and include location of publisher. Example: World Wildlife Fund (WWF). 2002. Giant panda home ranges. WWF, Washington, D.C. or WWF (World Wildlife Fund). 2002. Title of work. WWF, Washington, D.C. How the institution is cited in Lit. Cited needs to match how it is cited in the text: WWF vs. World Wildlife Fund.

Journal articles: Christensen, N. D., and J. Eu. 2003. Ecology of cranberry bogs: a case study. *Ecology* **59**:1147-1167, 1178-1187. For a supplement citation: **13**(supplement 1):172-180. If a paper is in press, the "in press" follows the journal title (i.e., *Ecology*: in press.).

Edited books: Cran, B., C. Boy, and L. Shi. 1911. Native forest birds of Guam. Pages 4-8 in T. Wu and L. Lee, editors. *Flora and fauna of Guam*. 2nd edition. Tell Books, Ace, Ohio.

Reports: Barnes, J., and S. Craig. 2003. Conservation status of riparian areas in southeastern Oregon. General technical report N-24. U.S. Fish and Wildlife Service, Portland, Oregon.

Internet citations: Include the name of the sponsoring organization and their physical location. Example: Carne, A. 2003. The art of leaving well enough alone. National Science Teachers Association, Washington, D.C. Available from <http://www.nsta.org/art2/scienceandchildren> (accessed March 2002).

Photographs

When submitting an article for review, you may submit low-resolution images for review purposes and editors will request high-resolution copies of images selected for publication.

We request that all photographs submitted to accompany written articles or be used as cover art be of a resolution **no less than 300 dpi** (dots per inch) at the size images will be printed in the magazine. Image size should be 8.0 inches wide for single page images and 16 inches wide for images that span two pages.

Your donation of images grants us a one time only royalty-free use of your photograph(s). Use of your photograph(s) is restricted, and we may only use your submitted images in Leaf Litter Magazine as cover art or to accompany written article submissions. Any other use of your materials by Tree Walkers International is prohibited without explicit permission from you or your agent.